Dear Sir/Madam,

Ayan Kar and Somnath Guchait from CIPT, and Reechik Bandopadhyay, Karan Kumar Das, Shambo Panda, Subhas Pramanick from BT have been demonstrated the process of student feedback collection. To summarise, the process goes as follows.

FACULTY PART

- 1. Go to https://portal.urschard.in
- 2. Go to Departments Section
- 3. Login with your individual faculty login details.
- 4. Go to "My Subjects". Here you will get the list of the subjects allocated to you each semester.
- 5. Check if the subjects allocated to you are OK. If not, inform Somnath Guchait and he will make the necessary corrections.
- 6. Once subject allocation are done, go to the concerned class of the students and ask then to submit the feedback.
- 7. Come back to Step 3.
- 8. Go to "My Feedback Report". Here you will get your feedback report, once the students have submitted the feedback. You will get feedback subject-wise as well as semester average.

FAC Menu	
My Subjects	
My Course Materials	
Upload Course Mater	ials
My Examinations	
My Feedback Report	
Log off	

Subjects

Subj	ect Code :				e.g.: "C	E-304"				
Cour	se :Sele	ect	~	Dept : Select			~			
Seme	ester : Od	d Semester	r 🗸 Session : 2021 - 2022 🗸							
									Filter	Clear
Colg	Course	Session	Sem	SubCode	Sub N	ame	Faculty			
CIPT	B.Pharm	2021-2022	Odd	(PC) PT-106	Pharm Theory	aceutics I — ′	Ayan Kr. Kar	Uploa	Course Mat d Course M lule Exam	
CIPT	B.Pharm	2021-2022	Odd	(PC) PT-196	Pharm Practic	aceutics I — al	Ayan Kr. Kar	Uploa	Course Mat d Course M lule Exam	
CIPT	B.Pharm	2021-2022	Odd	(PC) PT-316	Physic — Th	al Pharmaceutics I eory	Ayan Kr. Kar	Uploa	Course Mat d Course M lule Exam	
CIPT	B.Pharm	2021-2022	Odd	(PC) PT-396	Physic — Pra	al Pharmaceutics I actical	Ayan Kr. Kar	Uploa	Course Mat d Course M lule Exam	
CIPT	B.Pharm	2021-2022	Odd	(PC) PT-716A	Indust — Th	rial Pharmacy II eory	Ayan Kr. Kar	Uploa	Course Mat d Course M lule Exam	

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STUDENT PART

- 1. Go to https://portal.urschard.in
- 2. Go to Student Section
- 3. Ask the student to Login with their individual login details.
- 4. Go to "<u>My Course Details</u>". Here they will get the list of the subjects allocated to them each semester.

											Calender
Welcome Sayantan Chakraborty								Menu			
	Welcome Sayantan Chakraborty								My Photo		
											My Details
Colle	ge:	Calc	utta Institu	ute of Pharmaceutical Te	echnology and	A.H.S. Course:	Bache	lor in	Pha	rmacy	My Education
Year	_	t Yea			1st Semester		Filter	Clea	_	,	My Documents
cai	. 13	t iea		Semester .	ISC Seriester		Titter	Clea			My Fee Details
Year	Sem	Cat	SubCode	Name		Faculty		LTPC	Cred	it View	My Course Details
1st	1st	ΗM	HU-181	Communication skills â€	" Theory	PREETAM MUKHERJEE		200	2	Course Materials	My Course Materials
1st	1st	нм	HU-182	Communication skills â€	° Practical	PREETAM MUKHERJEE		200	1	View Course Materials	My Examinations Change My Password
1st	1st	PC	PT-101	Pharmaceutical Analysis	I – Theory	SHYAMAL KUMAR BISWAS SOUMYA GANGULY		310	4	View Course Materials	Log off
1st	1st	PC	PT-103	Pharmaceutical Inorganie Theory	c Chemistry —	SRUTI BAGCHI GHOSH AMITAVA ROY		310	4	View Course Materials	SECURED BY
1st	1st	PC	PT-105	Human Anatomy and Phy Theory	ysiology I–	AKASH KOLEY ATREYEE GANGULY		310	4	View Course Materials	SECTIGO
1st	1st	PC	PT-106	Pharmaceutics I – The	огу	AYAN KR. KAR SHAYERI CHATTERJEE		310	4	View Course Materials	Comodo SSL
1st	1st	PC	PT-191	Pharmaceutical Analysis	I — Practical	SHYAMAL KUMAR BISWAS SOUMYA GANGULY		400	2	View Course Materials	
1st	1st	PC	PT-193	Pharmaceutical Inorgani Practical	c Chemistry —	SRUTI BAGCHI GHOSH AMITAVA ROY		400	2	View Course Materials	
				Human Anatomy and Phy	vsioloav —	NILANJAN PAHARI			-	View	

- 5. If subject allocation of faculty is OK, they student will get the name of the Faculty displayed in the list.
- 6. Click on the concerned Faculty name and proceed for feedback of that Faulty for that Particular Subject.
- 7. Submit Feedback and it will return to the Subject listing page.
- 8. Submit Feedback for the other faculties in similar manner

Please note:

Feedback link (*Faculty Name in RED*) of a particular Subject of a particular Batch for a particular Faculty will be available in the Student portal "<u>My Course</u> <u>Details</u>" page ONLY when the Subject allocation is done properly

For any further queries, please feel free to Call/Whatsapp 9831472778